



Commonwealth of Virginia

DEPARTMENT OF AVIATION

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Richmond, Virginia 23250-2422
Tel. 804-236-3637 Fax 804-236-3635
1-800-292-1034
www.doav.virginia.gov

DEPARTMENT OF AVIATION USE ONLY:

VA Registration # _____
Expiration Date _____
Check Number _____
Fee Amount _____
Data Entry Date _____
Sales Tax Rcvd _____

Aircraft Registration Application

INSTRUCTIONS: Type or print providing complete information.

Return with check payable to "Treasurer of Virginia"

****IMPORTANT****

- A registration will expire 12 months from the original date issued
- Confirmation of tax payment must be attached before registration can be issued
- It is a misdemeanor to operate an unregistered aircraft in Virginia

Check One:

- ☐ Noncommercial Aircraft Registration - \$5.00
☐ Commercial Aircraft Registration - \$10.00

Section 1 – Owner Information

Name of Primary Owner

Address

Home Phone (Area code & number)

City, State, ZIP Code

Business Phone (Area code & number)

E-Mail Address

Cell Phone (Area code & number)

Ownership Type

☐ Individual Ownership ☐ Joint Ownership ☐ Fractional Ownership

☐ Check if more than one owner. (List names of owners of page 4.)

Additional Information for Businesses

Incorporation Date

State of Incorporation

Contact Person and Title

Contact's Phone

Contact's Email

Section 2 – Aircraft Registration Information

FAA Registration Number

N

Serial Number

Model Year

Aircraft Type

- ☐ Fixed Wing Single-engine ☐ Rotorcraft ☐ Homebuilt/Other ☐ Glider
☐ Fixed Wing Multi-engine ☐ Ultralight ☐ Blimp/Dirigible ☐ Balloon

Section 2 – Aircraft Registration Information Continued

Aircraft Category	<input type="checkbox"/> Land <input type="checkbox"/> Sea <input type="checkbox"/> Amphibian				
Make/Manufacturer		Model		Engine Make	
Engine Type	<input type="checkbox"/> Turbo Jet <input type="checkbox"/> Turbopropeller <input type="checkbox"/> Turboshift <input type="checkbox"/> Turbo Air Generating <input type="checkbox"/> Ram Jet <input type="checkbox"/> Reciprocating <input type="checkbox"/> No Engine <input type="checkbox"/> Other				

Section 3 – Aircraft Information

Based Airport/Facility			
Aircraft Use	<input type="checkbox"/> Personal <input type="checkbox"/> Business <input type="checkbox"/> Rental <input type="checkbox"/> Instruction <input type="checkbox"/> SARDA <input type="checkbox"/> Flying Club <input type="checkbox"/> Agriculture <input type="checkbox"/> Air Taxi <input type="checkbox"/> Air Ambulance <input type="checkbox"/> Other		
Virginia Contract Carrier Permit Number			
<i>A contract carrier permit must be obtained if you give or provide flight instruction for compensation, or transport passengers or cargo in Virginia. If your aircraft is being leased and used for flight instruction the lessee is required to obtain a permit.</i>			
Is aircraft airworthy?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "no", state conditions	

Section 4 – Purchase Information

Date of Purchase or Entry Into Virginia	
Total Purchase Price	
Seller's Name	
Seller's Address	
Seller's Phone Number	

Section 5 – Aircraft Sales & Use Tax and Personal Property Tax Information

Date Sales Tax Paid		Amount of Sales Tax Paid	\$
If sales tax not paid, state reason			
City/County to which personal property tax is paid on aircraft			

Section 6 – Lease Information**If the aircraft is "Leased" or is available "For Lease", please provide the following information**

Lessee Name		Fleet/Permit Number (if applicable)	
Lessee Address		Lessee Phone	

Section 7 – Insurance Information

Insurance Policy Number			
Insurance Company			
Issuing Agency			
Insurance Effective Date		Insurance Expiration Date	

Section 8 – Financial Responsibility

Minimum financial responsibility required for each aircraft by the *Code of Virginia*, §5.1- 88.2:

OPTION 1

Bodily Injury to or Death of One Person in Any One Accident	\$50,000
AND Bodily Injury to or Death of Two or More Persons in Any One Accident	\$100,000
AND Injury to or Destruction of Property of Others in Any One Accident	<u>\$25,000</u>
	\$175,000

Or, a Single Limit Policy Covering Bodily Injury and Property Damage \$250,000

OPTION 2

Execution of a bond by a licensee and by a surety company authorized to transact business in this Commonwealth conditioned for payment in amounts and under the same circumstances as would be required in a policy of bodily injury liability and property damage liability insurance, as required by the provisions set forth above.

OPTION 3

\$250,000 in cash delivered to the Virginia Department of Aviation an irrevocable letter of credit in the amount of \$250,000 from a depository institution as defined in §2.2-4701. Such money or securities so delivered to the Virginia Department of Aviation shall be placed by it in the custody of the State Treasurer and shall be subject to execution to satisfy any judgment within the limits on amounts required for personal injury and property damage liability insurance.

Section 9 – Certification by Owner

I declare that this application has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Primary Owner Name (Please Print)	Signature	Date

Multiple Owners

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	